

DEPARTMENT OF SOCIAL SERVICES

44 P Street, Sacramento, CA 95814  
(916) 445-7046

January 26, 1983



ALL-COUNTY LETTER NO. 83-04

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY AUDITORS  
ALL COUNTY FISCAL OFFICERS  
ALL COUNTY ADMINISTRATIVE OFFICERS

SUBJECT: COUNTY WELFARE DEPARTMENT ADMINISTRATIVE EXPENSE CLAIM

This is to provide time study instructions for the January-March 1983 quarter. Included are instructions applicable to the Medi-Cal Program, County Medical Services Program (CMSP, including independent counties which determine eligibility for county indigent medical services through the County Welfare Department), Adoption Assistance Program-IVE, Refugee Resettlement Program-GR and Non-AFDC, Cuban/Haitian Entrant Program-GR and Non-AFDC, AB 922-IHSS Program, Refugee Resettlement Program-CMSP, Cuban/Haitian Entrant-CMSP, and the rearrangement of programs on the Social Services Time Study format. Both the Eligibility and Nonservices (DFA 43) and Social Services (DFA 46) Time Studies have been revised for the January-March 1983 quarter to incorporate these changes.

ELIGIBILITY AND NONSERVICES TIME STUDY (DFA 43)

As you are aware, the passage of AB 799, Chapter 328 of the Statutes of 1982, deleted the medical indigent-adult (MIA) population from the Medi-Cal Program. Counties were instructed by the State Department of Health Services (SDHS) to implement the eligibility determination process for the transfer of MIA's, effective January 1, 1983. As a result of this legislative change, the Medi-Cal Program time study definition has been revised and three lines have been added to the DFA 43 time study. The changes are as follows:

A. Medi-Cal - Line C

Please note that the definition applicable to medical indigent (MI) activities for nonaided, nonlinked applicants or recipients has been amended to read:

Activities performed for nonaided, nonlinked applicants or recipients (including refugees and entrants who have resided in the U.S. for more than 36 months) only if they are children under 21 years of age, pregnant, or persons residing in an intermediate care or skilled nursing facility (ICF/SNF).

B. County Medical Services Program (CMSP) - Line F

Time charged to this line shall be by workers performing eligibility determinations and case maintenance activities for CMSP.\* Include only time spent on activities that are performed for nonaided, nonlinked adult applicants or recipients who are not pregnant, who are not residing in an ICF/SNF or who are ineligible for aid through the Refugee Resettlement and Cuban/Haitian Entrant Programs.

\* NOTE: CMSP lines (Lines F, N, and R) should be used by all CMSP contract counties and all independent counties who use County Welfare Department staff to determine eligibility for County Indigent Medical Services.

C. Refugee Resettlement Program - Medical Assistance (RRP-MA) - Line K

Time charged to this line shall be for Medically Needy Only (MNO) refugees, refugee children under age 21, pregnant refugee women, or refugees residing in an ICF/SNF during their first 36 months of United States residency. Also, include time spent on activities for nonaided, nonlinked MI adult refugees who are in their first 18 months of residency in the United States.

D. Refugee Resettlement Program - County Medical Services Program (RRP-CMSP) - Line N

All time spent on MI adult refugees, as defined by the Medi-Cal Program requirements, during their second 18 months of residency in the United States who are nonaided, nonlinked, who are not pregnant, and who are not living in an ICF/SNF is to be charged to this line.

E. Cuban/Haitian Entrant Program - Medical Assistance (CHEP-MA) - Line O

Time charged to this line shall be for MNO entrants, entrant children under age 21, pregnant entrant women, and entrants residing in an ICF/SNF during their first 36 months of United States paroled residency. Also, include time spent on activities for nonaided, nonlinked MI adult entrants in their first 18 months of paroled residency in the United States.

F. Cuban/Haitian Entrant Program - County Medical Services Program (CHEP-CMSP) - Line R

All time spent on MI adult entrants, as defined by the Medi-Cal Program requirements, during their second 18 months of paroled residency in the United States who are nonaided, nonlinked, who are not pregnant, and who are not living in an ICF/SNF is to be charged to this line.

NOTE: These instructions for CMSP, RRP-CMSP and CHEP-CMSP apply only to welfare department employees performing eligibility determinations.

The DFA 43 also reflects a change for both the Refugee Resettlement (RRP) and Cuban/Haitian Entrant (CHEP) Programs for the General Relief (GR) and Non-AFDC categories. These two categories have been combined into a single line as follows:

RRP - GR and Non-AFDC - Line M

Time charged to this line shall be for refugee cash assistance (RCA) applicants/recipients who are ineligible for AFDC during their first 18 months of residency in the United States, and refugee GA applicants/recipients who are in their second 18 months of residency in the United States.

CHEP - GR and Non-AFDC - Line Q

Time charged to this line shall be for entrant cash assistance (ECA) applicants/recipients who are ineligible for AFDC during their first 18 months of paroled residency in the United States, and entrant GA applicants/recipients who are in their second 18 months of paroled residency in the United States.

SOCIAL SERVICES TIME STUDY - DFA 46AB 922 IHSS - Line A and K

Effective with the January-March 1983 quarter, the AB 922 IHSS line has been deleted from the DFA 46.

Time spent providing supportive services staff activities/services arrangement for AB 922 recipients shall be charged to Line K in accordance with the specific line definition.

Time spent providing the actual delivery of services/supervision for AB 922 recipients shall be charged to Line A in accordance with the time study instructions for IHSS providers/supervision.

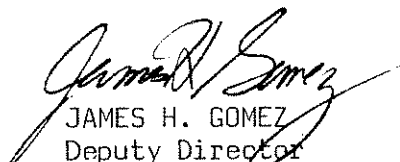
Interlocutory Decrees or Final Decrees of Adoption - Line N

California was recently notified by Department of Health and Human Services that casework activities on the preparation and filing of interlocutory decrees or final decrees of adoption are ineligible activities for federal financial participation under the Title IVE Program, 45 CFR 1356.60(c)(4). Given the extremely short time frame, we were unable to notify counties during the October-December time study month. Therefore, effective with the January-March 1983 quarter, time spent on the preparation and filing of interlocutory decrees or final decrees of adoption is to be charged to the Adoptions Program, Line N on the DFA 46.

DFA 46 Time Study Format Change

To provide continuity for caseworkers in the identification of programs, the Social Services Time Study (DFA 46) format has been rearranged in order to group like programs. Thus, programs within Other County Social Services (OCSS) have been rearranged to include Children's Services first (beginning with Emergency Response) and Adult Services second. In addition, the Refugee Resettlement Program and Cuban/Haitian Entrant Program have been rearranged together.

All questions concerning this letter should be directed to the Fiscal Policy and Procedures Bureau at (916) 445-7046 or ATSS 485-7046.



JAMES H. GOMEZ  
Deputy Director  
Administration